

**PRITCHETT WATER SUPPLY CORPORATION**  
**3670 STATE HWY 155 SOUTH**  
**GILMER, TX 75645**  
**903-734-5438**

**MONTHLY BUSINESS MEETING**  
**BOARD OF DIRECTORS**

**Minutes**

**DATE:** Tuesday, September 16, 2025  
**TIME:** 6:00 p.m.  
**LOCATION:** Pritchett Water Supply Corporation  
3679 State Hwy 155 S  
Gilmer, TX 75645

Directors Present: Josh Marrs, Russell Washburn, Ken Reagan, Sherri Heckendorn, Kevin Honeycutt & Danny Weems  
Dennis Myrick, George Stevenson and Lisa Sneed were absent

***I. Call to Order***

Mr. Marrs called the meeting to order, welcomed members & guests & Mr. Weems opened with prayer.

***II. Acknowledgement of Members and Guests***

***III. Citizen's Comments***

No comments

Mr. Marrs moved ahead to:

***New Business, Item A.....***Employee Health Insurance Renewal....Michelle Traylor of Bockmon-Knight & Traylor gave printed handouts to each director & reviewed the renewal. The current renewal of health coverage has a 1.35% decrease, however, the dental has a 6.5% increase. The other supplements will have a slight decrease or stay the same. Mr. Weems moved to renew, Mr. Honeycutt seconded & the motion carried.

***New Business, Item C.....***The Treadway's purchased the property on Hwy 155 previously owned by L. Crabtree, inheriting a rather long water line with the meter located at Lemon Rd. They're asking that we extend that water line & set the service on their property. Mr. Meador had already provided a quote to extend the line & relocate their meter at \$6,892.09. They asked if we had any kind of emergency funds or help. No action was taken.

***IV. Approval of Minutes***

Mr. Washburn moved to approve the minutes of August 19, 2025, Mr. Reagan seconded & the motion carried.

***V. Committee Reports***

## **VI. Budget and Financial Statements**

Mr. Reagan said we were about \$200,000.00 lower than projected in income. \$244,936.86 of the operating fund is monies paid by Little Harlem, LLC to pay for the offsite construction when SGL has completed the work.

## **VII. Manager's Reports**

FYI....Water Loss.....we're compiling information from the water pumped & the water sold from each different plant. Today, the field crew repaired a leak that was leaking 30 or so gallons per minute & leaking for quite sometime. Narrowing down the water loss to 2 to 3 areas.

PIA....requests for the 20 Yr. Master Plan

Ken asked if the contract for our Lead & Copper Sample was ok? Per TCEQ we have to use a licensed operator to complete the paperwork & pick up the samples & carry them to the Post Office. We were under the impression that they did everything, but it's not quite working that way.

Little Harlem, LLC has paid for one service & was approved for the 2nd. service.

CUTX has picked up a foreclosed service on Coconut.

Ms. Heckendorn moved & Mr. Honeycutt seconded to approve the forfeiture of: #105320/Allen @ \$257.85, the motion carried.

## **VIII. Old Business**

Mr. Coover was originally quoted \$11,046.73, with a road bore across Hwy 271. Confirming that we have a 4" main on the correct side, it decreased his cost to \$7,425.94. Mr. Meador is recommending we upgrade the line to a 4" rather than run another 2". The cost to PWSC is approximately \$2,100.00. Ms. Heckendorn moved to approve the recommended upgrade to 4", Mr. Honeycutt seconded & the motion carried.

Mr. Reagan recommended we do a rate study with TRWA & not do one with Hayes Engineering at this time. Mr. Reagan moved, Mr. Honeycutt seconded to table whether or not to have Hayes do a study, the motion carried.

## **IX. New Business**

**Drought Contingency Plan.....** The plan was returned to us with specific requirements from TCEQ that we have to amend & submit before approval. Mr. Meador provided the changes, Mr. Honeycutt moved to approve the changes, Mr. Reagan seconded & the motion carried with Ms. Heckendorn & Mr. Washburn abstaining.

**Well #17.....**Mr. Meador reached out to Advanced Water Well Technologies pertaining to the Iron Levels in Well #17 seeking a proposal . They would do basically what C. Miller has already done with no guarantees. Mr. Meador presented another alternative of blending with another water source & adding a sequestrant, before we have to drill a new well. Ms. Heckendorn asked if #17 would be decommissioned if a new well was drilled. Mr. Meador stated that we need the storage tank at this plant for capacity. Mr. Honeycutt moved to table this proposal, Mr. Heckendorn seconded & the motion carried.

Mr. Marrs read a resignation letter as of 9/15/2025 from Lisa Sneed & after talking with her, she had heard a potential law suit might be coming.

**X. Next Board of Directors Meeting**

Mr. Reagan set the next meeting for October 21, 2025, 6:00 p.m. at Pritchett Water Supply Office.

**XI. Adjourn**

Ms. Heckendorn moved, Mr. Honeycutt seconded & the motion carried to adjourn.

**Minutes taken by  
Cindy McMillan**

**Minutes Approved  
October 21, 2025**