DATE: Tuesday, Sept. 15, 2020
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3670 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Sandy Hunter, David Beavers, Henry Casey, Lisa Sneed, James McCraw, Barry Smith and James Corbin
David Yordy and Randall Switzer were absent

I. Call to Order
Mr. Casey called the meeting to order at 6:02 p.m.

He then allowed the POA, Tiffany Blacklock of Mr. Ronald Smith’s account, Item A under new business, to speak, asking for further forgiveness of the extreme bill over the $300.00 amnesty we allow. A good faith payment of $251.68 was made along with the $300.00 amnesty leaving a balance of $2,390.96 to be paid over 12 months along with any current bills. Staying with current policies, Mr. Smith moved to approve the 12 month payout with no further forgiveness, Mr. Corbin seconded and the motion carried. There were also some different suggestions made for them to seek some assistance.

II. Acknowledgement of Members and Guests

III. Citizen’s Comments
No comments.

IV. Approval of Minutes
Mr. Smith moved to approve the minutes from the July 21st., 2020 meeting, Ms. Sneed seconded and the motion carried.

V. Committee Reports
No committee reports.

VI. Budget and Financial Statements
Mr. McCraw asked the question of the payment to The Rotary Club. It’s an annual fee for the flags during holidays.
VII. **Manager’s Reports**

**Equipment/Vehicles**….Bolts had sheared off, more parts had to be replaced and different issues on the trencher caused more cost, estimated at $5,483.38.
Repairs and maintenance on the Mini Excavator was $1,670.54.
The F250 was put in the shop (Webbworks) and their findings of fuel contamination and failure of the fuel pump (metal in the fuel) possibly from filling the truck from the auxiliary tanks. Fuel filters are being put on each auxiliary tank. The cost estimated to be from $1,893.21 to $6,625.70. Mr. Meador asked if we needed to get a 2nd. opinion, the board agreed to let Webbworks do what was necessary.

**Employees**….we’ve hire one and have another coming Friday at the beginning of a new pay period.

**Plant/Well Maintenance**….The interior of Plant #20 had been done earlier in the year, however, as the contractors were doing maintenance on the exterior, a small leak was found. We had to bypass the tank and allow the contractors to repair this leak.

**FM 1002 Project**….a Work Order has been signed with the engineer and we’re moving forward
**Upgrading the Billing, Accounting and Inventory Software**….we viewed a demo and have another scheduled, but we haven’t found anything with the whole package as Ampstun provides.

**Master Meter Software Upgrade**….an agreement has been signed and now we’re waiting

**Employee Health Insurance**…..Renewals will be presented at the October meeting

Mr. Beavers moved to approve the bills paid, Ms. Hunter seconded and the motion carried.

In 2 separate motions, Mr. Corbin moved to approve the forfeitures @ $59.53 and $50.37 of L. Harrell, and $84.51 of N. Dukett, Mr. Smith seconded and both motions carried.

VIII. **Old Business**
None

IX. **New Business**
The only item was taken care of at the beginning of the meeting.

X. **Next Board of Directors Meeting**
Ms. Sneed set the next meeting for Tuesday, October 20, 2020, 6:00 p.m. at the office of PWSC

XI. **Adjourn**
Mr. Corbin moved to adjourn at 6:49 p.m., Mr. Smith seconded and the motion carried.

*Minutes taken by*
*Cindy McMillan*

*Approved*
*October 20, 2020*