

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, November 19, 2024
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Danny Weems, Ken Reagan, George Stevenson, Russell Washburn, Kevin Honeycutt, Sherri Heckendorn, Josh Marrs & Lisa Sneed
Brian Drennan was absent due to issues with his business

I. Call to Order

Mr. Marrs called the meeting to order & Mr. Weems opened in prayer.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

Mr. Wilson spoke about issues with having access to the board & staff, minutes not posted on the website, serving members instead of neglecting members, delays in receiving Public Information Request, limited time for members to speak & some of the directors still have not taken the required training.

IV. Approval of Minutes

Mr. Weems addressed a couple of spelling issues. Mr. Washburn moved to approve with the spelling corrections, Mr. Stevenson seconded and the motion carried.

V. Committee Reports

Mr. Washburn asked about the budget & the budget committee is working on a spreadsheet and 2025 budget to be presented at the next meeting.

VI. Budget and Financial Statements

Ms. Heckendorn asked about the payment to Fairchild, Price, Haley & Smith, LLP, she asked for a copy of the invoices.

Mr. Weems asked about Testing & Residuals. We purchased new sample sites, all the Bac T samples & all TCEQ required samples are expensed to this account.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....

Employees.....An employee was bumped with the bucket on the trackhoe & wanted to be checked out, a worker's comp claim has been filed.

Plant/Well Maintenance.....

Data Flow & Electrical.....having communication interference & Data Flow will have 4 individuals here, Nov. 20 to switch the radio frequency.

Enforcement Letter from TCEQ.....no news on the enforcement letter

20 Yr. Master Plan.....the Engineer has inquired about obtaining GPS coordinates, we're budgeting next year to hire a company dedicated to do this mapping

Christmas Dinner.....Dec. 13, 2024, 6:00 p.m. at La Carretas

Mr. Reagan moved to approve the bills as paid, Mr. Stevenson seconded & the motion carried with Ms. Heckendorn abstaining.

Ms. Heckendorn did not understand why some of the account numbers are not in order. Transfers are assigned new account numbers, returning customers are assigned their prior account number.

Mr. Meador would like to budget to have someone take a look at the water loss. Mr. Washburn would like to see our SCADA system up & running before bringing in an outside source. Some of our software reports would identify usage according to our wells.

Mr. Stevenson asked about alerts brought up by a member at the last meeting. Usually alerts are sent out for planned maintenance & repairs, but not usually for emergency & unforeseen issues. He also asked about mapping, of which we are budgeting for a mapping system in next year's budget.

VIII. Old Business

Audio/Visual Recording System.....Mr. Honeycutt said he could donate a 65" TV, depending on how it could be used, which doesn't work the same as a smart board. Ms. Heckendorn asked what we were going to do with the recordings, we're not posting the minutes on time, what about the videos? Mr. Weems stated for the cost, he doesn't think it's necessary. Ms. Sneed moved to table, Mr. Weems seconded & the motion carried.

Bonuses.....last year bonuses were: 0-1 yr. service, \$400.00, 1-5 yr. service, \$800.00 and over 5 yrs. of service, \$1,200.00. Mr. Washburn moved to keep what we had last year, Mr. Stevenson seconded & the motion carried with Mr. Weems opposing.

Chapter 182 of the Texas Utilities Code.....Mr. Stutes, the company's attorney, advised to prepare the Voter's List without the addresses & amend the bylaws. Ms. Heckendorn talked to the TRWA Attorney. The Business Organization Code & the Chapter 182 of the Texas Utilities Code are conflicting. Ms. Heckendorn moved to have the Credentials Committee make a recommendation to the board, Mr. Honeycutt seconded & the motion carried.

IX. New Business

Well #17.....We've been having color issues in the distribution system with Well #17, we found the problem, took it out of service, cleaned the tank, took samples and forwarded the results to C. Miller Drilling & Eagle Labs. Eagle Labs said they didn't have any treatments for levels of iron that elevated. We haven't heard back from C. Miller. We've been having issues about the last couple of months, & it's currently out of service. After talking to the driller, it's possible that the well could be cross contaminated with the Queen City Aquifer that contains high levels of iron. We will obtain additional information before any decisions will be considered.

Smart Board.....Some of the directors were a little confused in the difference in using a projector & a smart board. Mr. Washburn said he didn't think we could justify a smart board & moved not to consider it right now, Mr. Honeycutt seconded & the motion carried.

Public Information Coordinator.....Mr. Marrs presented to the board of designating a Public Information Coordinator to attend training in place of each director, who is primarily responsible for processing public information, and keeping the governmental body in compliance. Mr. Marrs moved to appoint the Office Administrator/Manager as the Public Information Coordinator, Mr. Honeycutt seconded & the motion carried with Ms. Heckendorn opposing.

X. Next Board of Directors Meeting

Mr. Reagan reiterated the Christmas Dinner set for Dec. 13, 2024, 6:00 p.m. at La Carretas and then set the next meeting date for Tuesday, December 17, 2024, 6:00 p.m. at the Pritchett WSC office.

XI. Adjourn

Mr. Washburn moved to adjourn @ 7:22 p.m., Mr. Reagan seconded & the motion carried.

***Minutes taken by
Cindy McMillan***

Approved December 17, 2024