

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, March 18, 2025
TIME: **Immediately following the Annual Member's Meeting**
LOCATION: Pritchett Community Center
1092 FM 1404
Big Sandy, TX 75755

I. Call to Order, Seat New Directors and Elect Officers

Mr. Marrs called the meeting to order and after proceeding a few steps forward, came back, seated the newly elected director, Dennis Myrick and elected officers.
Mr. Weems moved to keep the same slate of officers. Ms. Heckendorn asked if each director should be voted on separately, however, the motion continued. Mr. Stevenson seconded the motion & the motion carried with Mr. Myrick, Mr. Marrs & Mr. Washburn abstaining and Ms. Heckendorn opposing.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

Forest Worthen..... would like for Pritchett WSC to publish the whole audit & financials on our website.

Michael Wilson.....wanted to make the board aware that the local fiber optic company is wreaking havoc on the water lines in the Big Sandy area, & we need to be watching.

IV. Approval of Minutes

Mr. Reagan moved to approve the minutes of February 18, 2025, Mr. Honeycutt seconded & the motion carried.

V. Committee Reports

None

VI. Budget and Financial Statements

Ms. Heckendorn wondered if we would get updates every month with Mr. Reagan's formulas.....Mr. Reagan mentioned that the 20 yr. plan was important to the budget.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....

Employees.....

Plant/Well Maintenance.....Plant 5 rehab that has been approved is scheduled to start around the 1st. of April, approximately for a duration of 30 days. Well #17.....we got approval today, so we've started filling the tank & will chlorinate again.

Data Flow & Gray Electric.....was onsite at Plant 5 & Well 25, the last of this project.

20 yr. Master Plan.....spoke with Austin at Hayes Engineering about additional GPS & physical addresses & would like to speed up a little more on the progress of the 20 yr. Master Plan **Projects.....**

Mr. Honeycutt moved & Mr. Stevenson seconded on the review & acknowledgement of the bills paid, the motion carried with Ms. Heckendorn abstaining.

We did have 1 major leak out of 3 and went into the second day calling in a contractor for help. Found another one of the 3 leaks further down the line that kept us from maintaining pressure and therefore, we issued a Boil Water Notice.

VIII. Old Business
None

IX. New Business

Mr. Reagan, as Secretary/Treasurer, will serve as the chairman of the Credentials Committee, Ms. Heckendorn volunteered to serve as the second director & the position of a member shall be filled at a later date.

The same officers were elected, therefore, no resolution to change the signatures was needed.

Mr. Stevenson had approached Mr. Meador about hiring a Compliance & Regulations Person. One of our employees that was working on some of compliance issues took another job. Mr. Meador feels like he could shuffle within & cover most of this. Currently, we have no job description for the position. Mr. Meador also feels that our office is understaffed. Mr. Weems suggested to look at 3rd. party contractors. Ms. Sneed moved to table until Mr. Meador gets his homework done (3rd. party or job descriptions), Mr. Stevenson seconded & the motion carried.

Non-Standard Subdivision on FM 49.....4 bids were received as follows:

Bobby Jenkins @ \$43,370.00

SGL @ \$68,094.25

J2 Construction @ \$74,589.00

Morton @ \$75,000.00

Mr. Myrick moved & Mr. Reagan seconded to award the bid to Bobby Jenkins @ \$43,470.00, motion carried.

X. Next Board of Directors Meeting

Mr. Reagan set the next meeting for Tuesday, April 15, 2025, 6:00 p.m. at the Pritchett WSC office.

XI. Adjourn

Ms. Sneed moved to adjourn at 7:45 p.m., Mr. Myrick seconded & the motion carried.

**Minutes taken by
Cindy McMillan**

**Minutes approved
April 15, 2025**