

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, July 22, 2025
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: George Stevenson, Sherri Heckendorn, Danny Weems, Lisa Sneed, Ken Reagan
Josh Marrs, Russell Washburn, Dennis Myrick
Kevin Honeycutt was absent

The meeting was livestreamed on Pritchett WSC Facebook

I. Call to Order

Mr. Marrs called the meeting to order & Mr. Weems opened in prayer.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

Mr. Michael Coover pleaded his situation of needing a 2nd. water service on West Bluebird. He already has one rental on West Bluebird & 1 in Big Sandy. He has invested his savings to get these rental properties going & he really needs the 2nd. service. Since Mr. Coover was listed as item A under New Business, the board immediately proceeded to New Business.

IV. Approval of Minutes

Ms. Heckendorn moved to approve the minutes of June 17, 2025, Mr. Reagan seconded & the motion carried.

V. Committee Reports

Long Range Planning...Austin Lightle of Hayes Engineering, Inc. wants to meet with the Long Range Planning Committee to review the 20 yr. Master Plan

VI. Budget and Financial Statements

Ms. Heckendorn asked who Bobby Jenkins was. He's the contractor that was awarded & completed the bid on the Frontage Investment project on FM 49, including Nandena & Hemlock Rds.

VII. Manager's Reports

A. FYI-Miscellaneous Reports NOT Requiring Board Approval.....

Equipment and Vehicles.....the '19 Chevy 4X4 is at McDaniel's Body Shop in Longview, being repaired by the Insurance carrier with a \$2,000.00 deductible.

Employees.....

Plant/Well Maintenance..... Well #17, we've spent approximately \$30,000.00 & it's still showing high iron...we would like to salvage this well if possible, looking into other options & possibly blending with another well & adding a phosphate to sequester the iron....

Data Flow & Electrical.....

20 yr. Master Plan.....

Updates on Public Information Request.....

Computer Updates..... 4 of our computers are not Windows 11 compatible, so we've ordered 4 new Dell computers at a total cost of \$3,312.13

Postage Increase..... 1st. class postage went from .73 to .78 & post cards (bills) from .56 to .62

Ms. Sneed moved to approve the forfeitures of #100553/Dominguez @ \$183.53, #104475/Skinner & Jacobs @ \$127.92 & #102986/Blakeney @ \$114.46, Mr. Stevenson seconded & the motion carried.

Water loss is still a concern & it was the consensus to explore different options & possibly contact one of the TRWA's Circuit Riders for help on our water loss & bring back to the board.

VIII. Old Business

None

IX. New Business

Mr. Meador stated that this didn't fall in the Non-Standard policy for a developer, however, it would be considered Non-Standard to upgrade approximately 1/2 mile. A new line will need to be installed to provide service as the current line is at capacity. It will also require a TXDOT permit for a road bore across Hwy 271. Pritchett WSC would be in violation to set another service without the upgrade. Ms. Heckendorn moved to explore other options, not installing new service as we would be in violation, Mr. Washburn seconded & the motion carried with Mr. Stevenson abstaining. The project for compliance should be in the 20 yr. Master Plan.

Bids were opened on Monday, July 21, & upon the recommendation from Austin Lightle of Hayes Engineering, Mr. Reagan moved to award the bid on the Water Main Improvements FM 1795, South Live Oak Rd., & Holly Rd. to SGL Utility Contractors, LLC with the condition that Little Harlem, LLC pays, Mr. Weems seconded & the motion carried. The contract will not be signed until the monies are paid.

Mr. Marrs was under the impression that the audio/visual livestreaming had failed, however the meeting was being livestreamed. Mr. Weems moved to table this item, Mr. Stevenson seconded & the motion carried.

X. Next Board of Directors Meeting

The next meeting was set for Tuesday, August 19, 2025, 6:00 p.m. at Pritchett WSC.

XI. Adjourn

Mr. Weems moved, Ms. Heckendorn seconded, the board approved & the meeting adjourned at 18:48 p.m.

**Minutes were taken by
Cindy McMillan**

**Minutes Approved
August 19, 2025**