MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

DATE: Tuesday, February 23, 2021
TIME: 6:00 p.m.
LOCATION: Pritchett WSC Office
            3670 State Hwy 155 S
            Gilmer, TX 75645

I. Call to Order

II. Acknowledgement of Members and Guests

III. Citizen’s Comments
A. Regarding any business related matter concerning Pritchett Water Supply Corporation. Each person that addresses the board will be required to sign in, list subject matter or any agenda item, and be given three minutes. No official action may be taken or discussed by the board on any item not listed on the agenda, but may be placed on a future agenda for official action.

IV. Approval of Minutes
A. January 26, 2021

V. Committee Reports
A. Personnel Policy
B. Board Policy
C. Credentials
D. Budget
E. Long Range Planning

VI. Budget and Financial Statements
A. Customer Data, Balance Sheets, Income Statements, Budgets

VII. Manager’s Reports
A. FYI-Miscellaneous Reports not Requiring Board Approval……
   Reaching out and asking for quotes for janitorial service on the office building…..
   Researching more info on Equity Buy-in…..
   TCEQ Inspection…..
   Equipment and Vehicles….
**Employees…..**

**Plant/Well Maintenance…..**

**FM 1002 Project…..**

**Update on Software Upgrade…..**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>B.</td>
<td>Approval on Bills Paid (Accounts Payable and Payroll)</td>
</tr>
<tr>
<td>C.</td>
<td>Review Membership, New Accounts, Transfers and Discontinuances</td>
</tr>
<tr>
<td>D.</td>
<td>Discussion and Possible Action of Forfeitures</td>
</tr>
<tr>
<td>E.</td>
<td>Discussion and Possible Action on the Well Reports and Leaks/Hits</td>
</tr>
</tbody>
</table>

**VIII. Old Business**

None

**IX. New Business**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Discussion and Possible Action on the High water bill on Spencer account, Hwy 271</td>
</tr>
<tr>
<td>B.</td>
<td>Mr. Meador to address the board pertaining to the disastrous, deep freeze we just experienced and the impact on Members with possible Disaster Relief, the Employees and the entire System…..discussion and possible action</td>
</tr>
<tr>
<td>C.</td>
<td>Discussion and Possible Action to address Locking Meters for this month during this unusual weather</td>
</tr>
<tr>
<td>D.</td>
<td>Discussion and Possible Action to award/deny bids on a mowing contract</td>
</tr>
<tr>
<td>E.</td>
<td>Discussion and Possible Action to make repairs to the office/warehouse building</td>
</tr>
</tbody>
</table>

**X. Next Board of Directors Meeting**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Secretary-Treasurer to set the date, time &amp; location</td>
</tr>
</tbody>
</table>

**XI. Adjourn**

*Note: Closed Session may be convened, if necessary, on any qualifying item listed, as permitted by the Open Meetings Act, Texas Government Code, Chapter 551.*

Henry Casey
President